



# FireNet

## UCDAVIS



## FIRE DEPARTMENT

### OPEN FLAME PERMIT APPLICATION

#### 72 Business Hours Notice Required

Today's Date: \_\_\_\_\_ Date Needed: \_\_\_/\_\_\_/\_\_\_ **TO** \_\_\_/\_\_\_/\_\_\_

Time Needed: \_\_\_\_\_ AM/PM **TO** \_\_\_\_\_ AM/PM

Type: **(circle one)** CANDLES TORCHES CAMPFIRE FIREWALK/DANCE OTHER

**For candles, please include in description:**

- Type of candle (tea light, votive, etc.)
- Description or photo of the candle enclosure
- Total number of candles (including number of candles per individual table)
- Company providing the equipment (ie. self, Freeborn Rentals, etc.)

TITLE of EVENT \_\_\_\_\_

DESCRIPTION of  
CANDLES \_\_\_\_\_

Permittee NAME \_\_\_\_\_

Permittee PHONE/FAX \_\_\_\_\_

Permittee EMAIL \_\_\_\_\_

Permittee DEPARTMENT \_\_\_\_\_

Location (Building & Room) \_\_\_\_\_

CEVS (Campus Events & Visitor Services)

RESERVATION # \_\_\_\_\_

CEVS Event Coordinator (if applicable) \_\_\_\_\_

Event Manager PHONE/FAX \_\_\_\_\_

**Submit the application to the UC Davis Fire Dept. for review. Once approved, the permit will be issued and permittee will be notified by phone or via email for signature and pick-up. 72 business hours notice is required.**

*For questions or concerns, contact Meghan Scannell (UCD Campus) at (530) 752-1236 or Melissa Vink (UCDHS) at (916) 734-3036.*