



FireNet



OPEN FLAME PERMIT APPLICATION

72 Business Hours Notice Required

Today's Date: _____ Date Needed: ___/___/___ **TO** ___/___/___

Time Needed: _____ AM/PM **TO** _____ AM/PM

Type: **(circle one)** CANDLES TORCHES CAMPFIRE FIREWALK/DANCE OTHER

For candles, please include in description:

- Type of candle (tea light, votive, etc.)
- Description or photo of the candle enclosure
- Total number of candles (including number of candles per individual table)
- Company providing the equipment (ie. self, Freeborn Rentals, etc.)

TITLE of EVENT _____

DESCRIPTION of
EVENT _____

Permittee NAME _____

Permittee PHONE/FAX _____

Permittee EMAIL _____

Location (Building & Room) _____

CEVS (Campus Events & Visitor Services)

RESERVATION # _____

CEVS Event Coordinator (if applicable) _____

Event Manager PHONE/FAX _____

Submit the application to the UC Davis Fire Dept. for review. Once approved, the permit will be issued and permittee will be notified by phone or via email for signature and pick-up. 72 business hours notice is required.

For questions or concerns, contact Meghan Scannell (UCD Campus) at (530) 752-1236 or Melissa Vink (UCDHS) at (916) 734-3036.